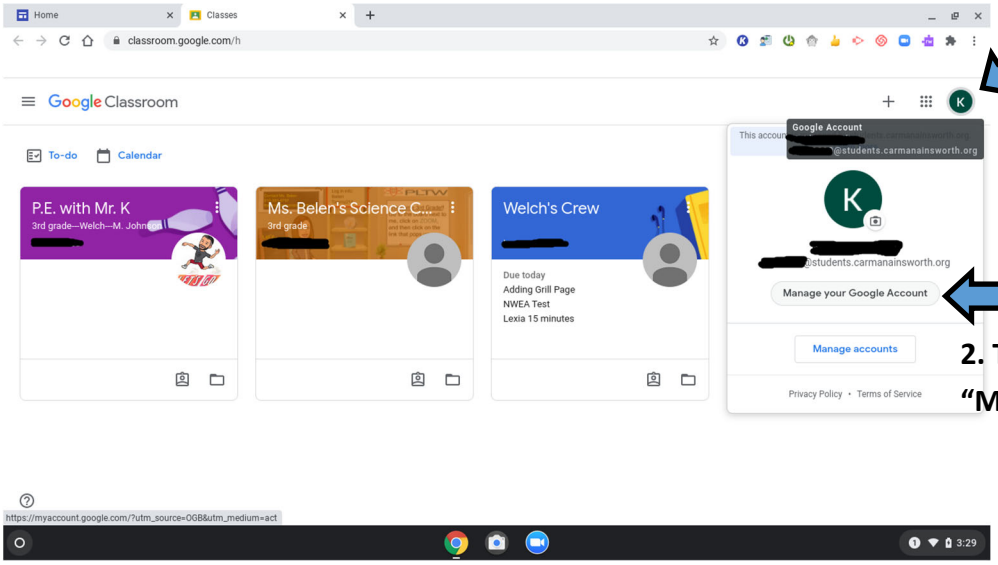
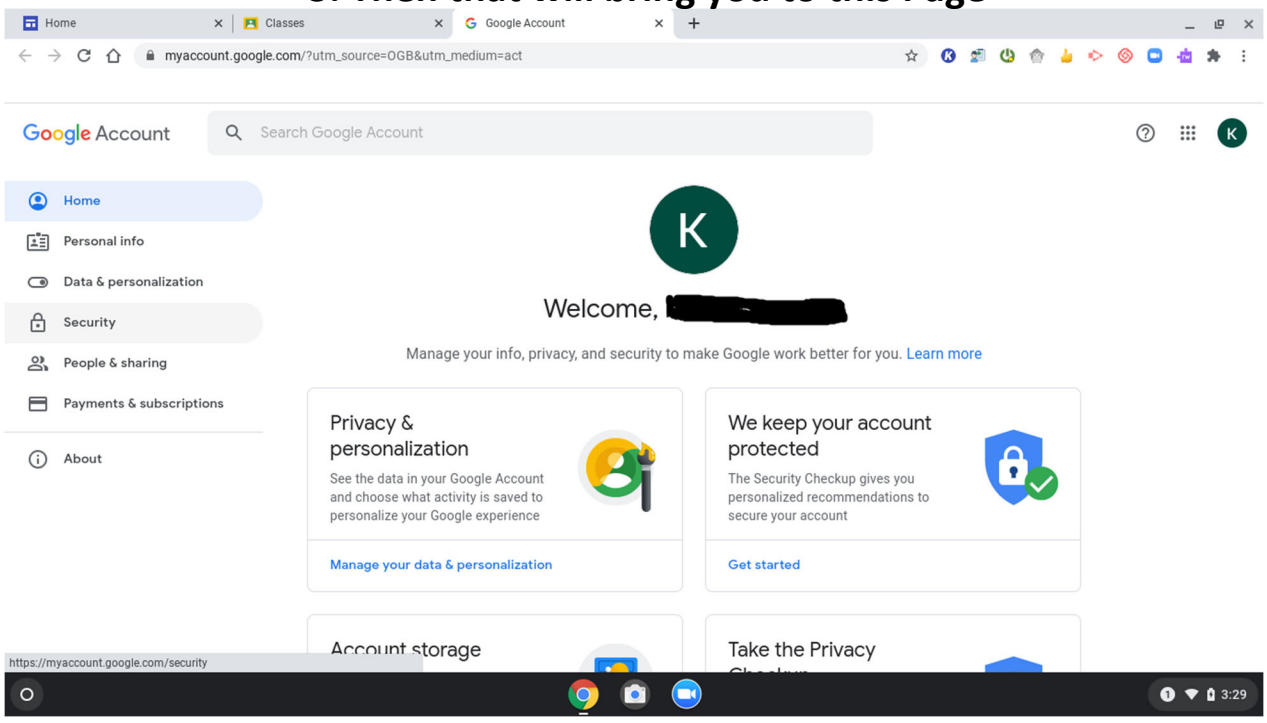
Guide for Setting up Two-Factor Authentication

1. Once you are logged into your Student or Staff account go to Google Classroom. Click on the Account Icon in the upper right corner.

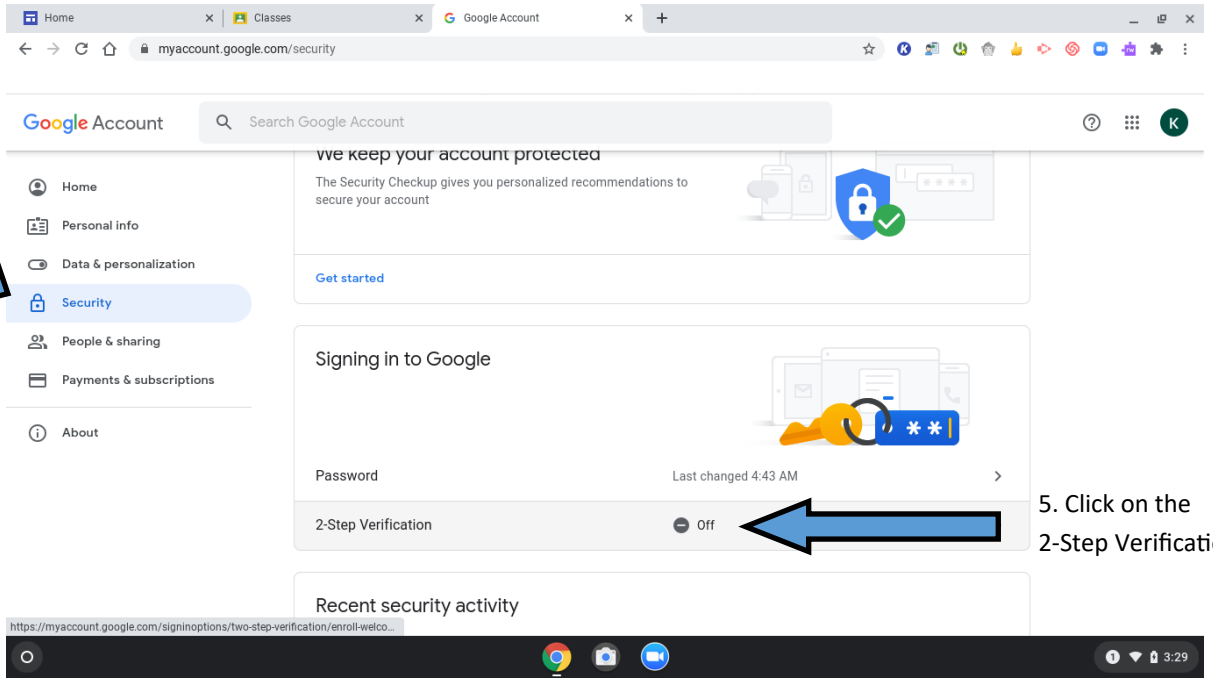


2. Then Click on "Manage your Google Account"

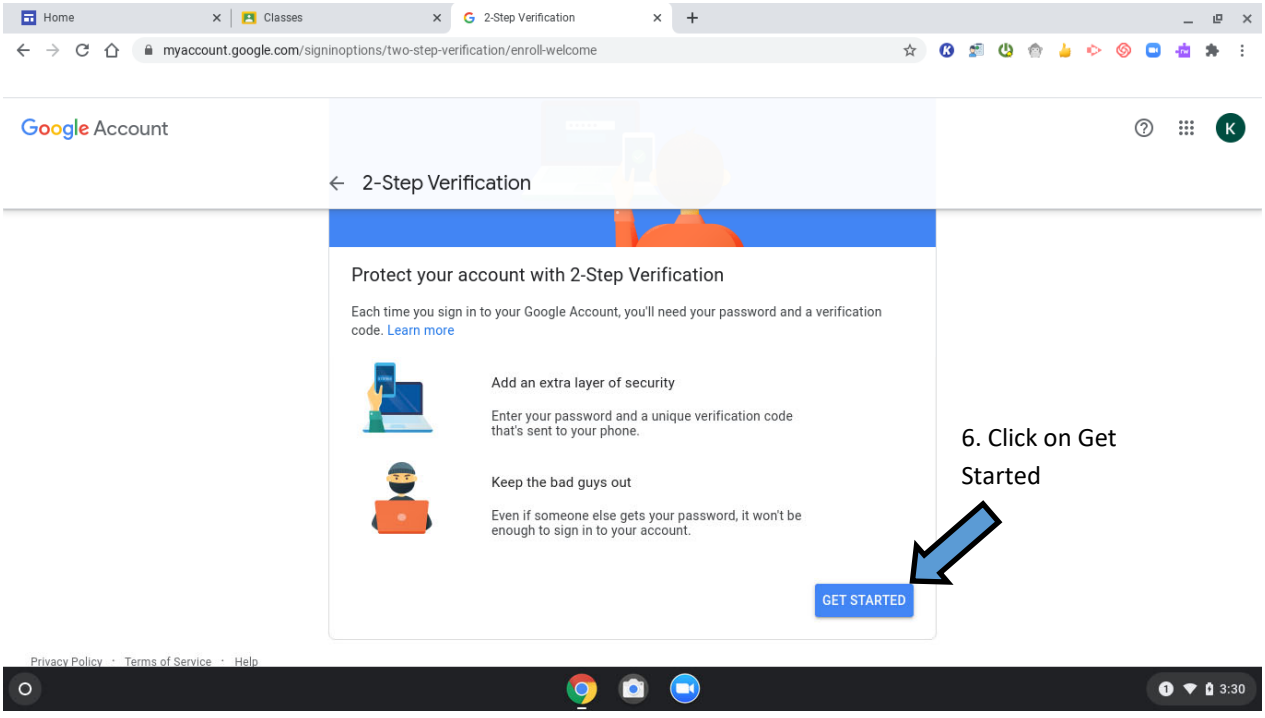
3. Then that will bring you to this Page



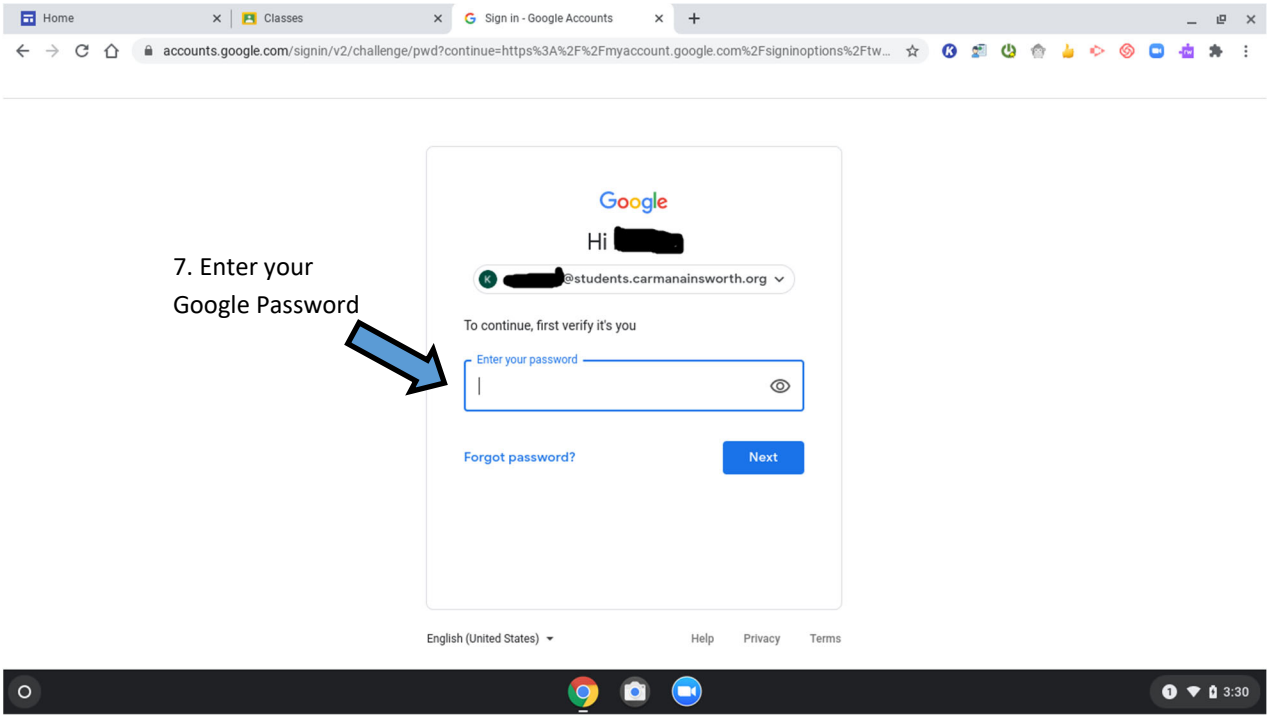
4. Click on the Security Section



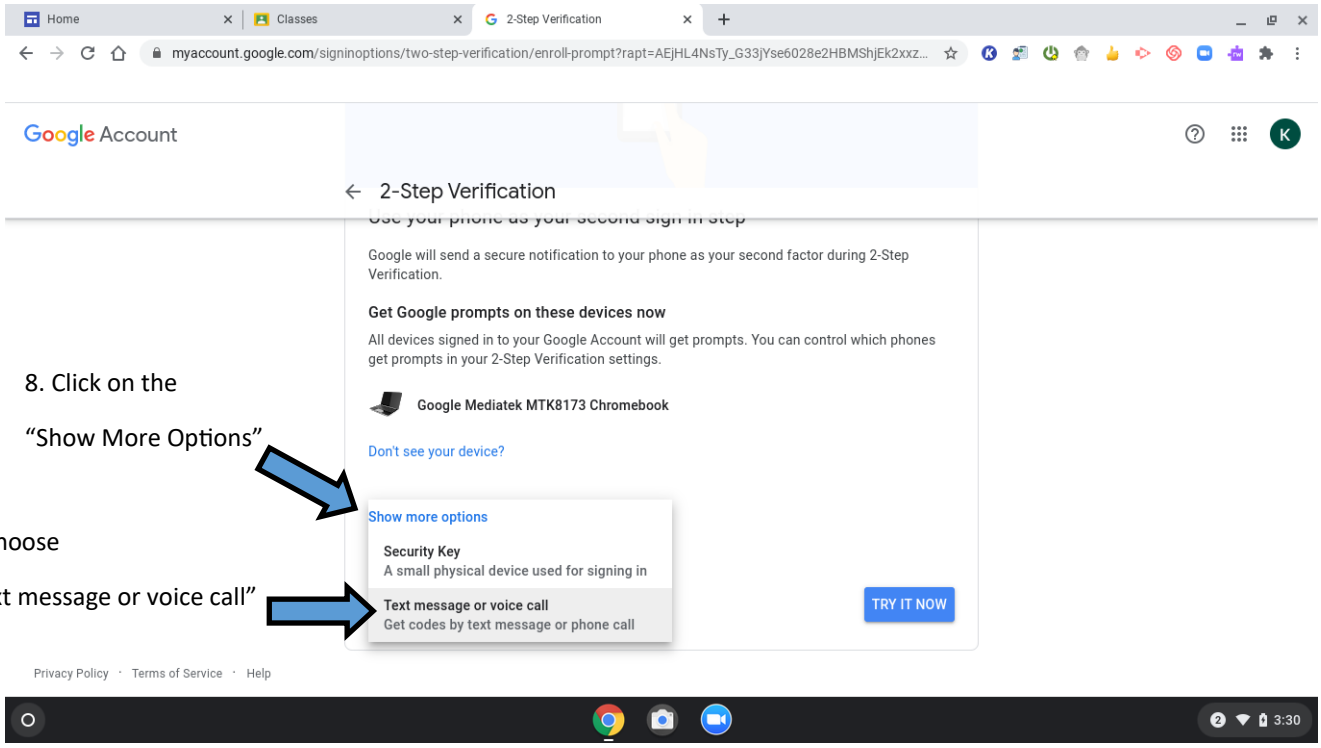
5. Click on the 2-Step Verification



6. Click on Get Started

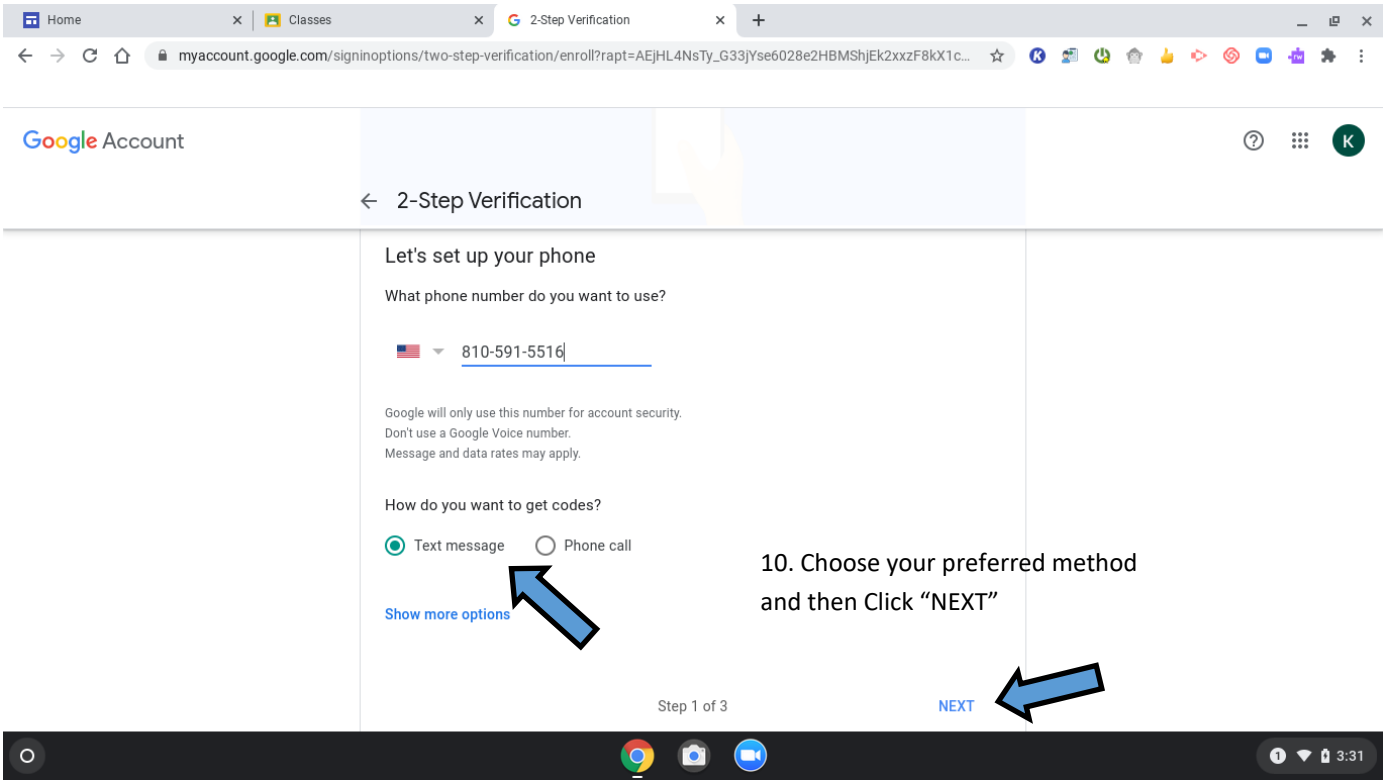


7. Enter your Google Password



8. Click on the "Show More Options"

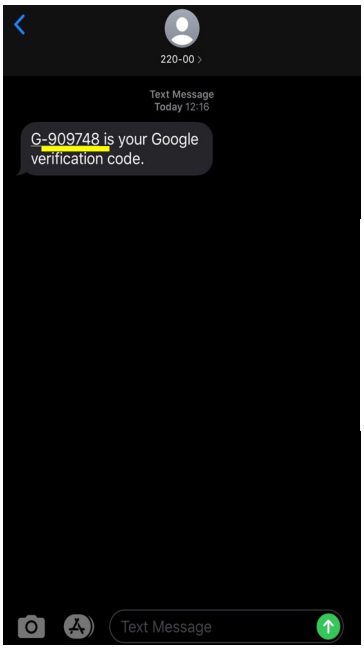
9. Choose "Text message or voice call"

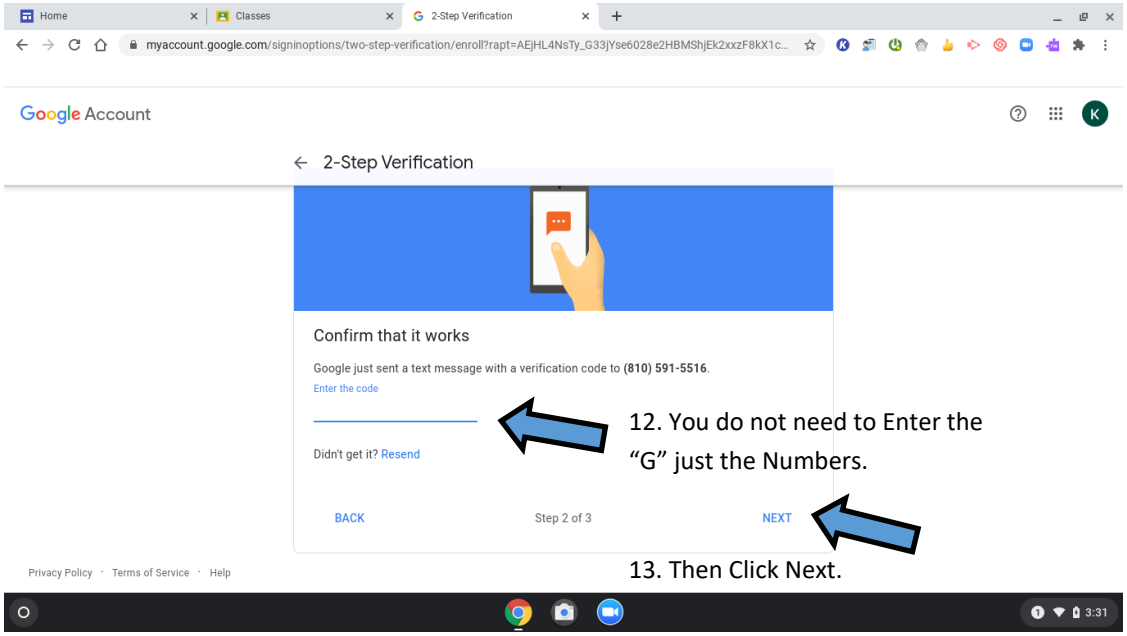


10. Choose your preferred method and then Click “NEXT”

11. If you choose Text Message Method you will see a text on your phone and you will need to enter it on the Chromebook to confirm the Process of Setting up the 2-Step Verification.

If you choose the Phone Call method you will receive a call and hear a message with the code.





12. You do not need to Enter the “G” just the Numbers.

13. Then Click Next.